



FINAL MEETING MINUTES
MIDWEST RELIABILITY ORGANIZATION
Standards Committee

Midwest Reliability Organization Corporate Office – Roseville, MN
July 29, 2010 – 10:00 am

1. Call to Order

Chair Acton called the meeting to order at 10:00 am.

a. Determination of Quorum

Chair Acton determined that a quorum was present at 10:03 am.

The following members, guests and staff were present:

Members:	
Dave Acton, Chair, Alliant Energy	Jason Shaver, ATC (phone)
Joe Knight, Vice Chair, GRE	David Rudolph, BEPC (phone)
Lloyd Linke, WAPA	Tim Noeldner, WPPI
Wayne Guttormson, Sask Power	Larry Larson, OTP
Gerry Steffens, RPU	

Guests:	
Andrew Art, VanNess Feldman (phone)	

MRO Staff:	
Carol Gerou, Secretary	Jim Burley (pm)
Jennifer Matz	

Members Absent:	
Kavita Maini, WIEG	
Mike Garton, DRS	

b. Additions to the Agenda

No requests made for additions to the agenda.

c. Standards of Conduct and Anti-Trust Guidelines

Chair Acton reviewed the Standards of Conduct and Anti-Trust Guidelines with the meeting attendees.



2. MRO Staff Letter to NERC Standards Committee Chair – Jim Burley

Agenda item was rescheduled for the afternoon, due to a schedule conflict with Mr. Burley.

Mr. Burley informed the committee of MRO's purpose for sending the letter to the NERC Standards Committee (NERC SC) Chair. The letter re-iterated MRO's position of expediting the priority of the fill-in-the-blank standards on the NERC SC's standard development project list to address the Commission's directives and prioritized projects. The NERC SC responded to MRO by directing them to work with the RRSWG on their concerns, and that the NERC SC would consider the standards when reviewing the 3-year plan. The issue is RRSWG has already reviewed and identified the fill-in-the-blank standards as a high priority; however, MRO is unclear on how the RRSWG comments of the standards were communicated between NERC staff, RRSWG, and the NERC SC.

3. Version I Standards

a. Status of issues committee is seeking from MRO counsel

MRO has contracted with VanNess Feldman in order to provide support to the Standards Committee on how to withdraw reliability standards already approved by the board. Mr. Art informed the committee that he feels it is important to utilize the SAR process to withdraw the BOD approved standards.

b. Next steps for BOD approved standards

The committee discussed their options for withdrawing the reliability standards with the input of legal. Mr. Larson proposed the committee consider creating a SAR for each of the five standards, which would request for version 1 to be withdrawn and version 2 of the standard be removed from the Clarification Standard Drafting Team SAR. The committee approved of the idea, for the fact, if a SAR was not withdrawn then a SAR to modify (version 2) that standard would still be active. Mr. Steffens requested to make Mr. Larson's proposal a motion for the committee to vote on. The committee drew up and voted on the following motion:

MOTION:

SAR will come from the MRO Standards Committee and the contact person will be the Standards Committee Chair.

SAR for TPL-504-MRO-01 would include:

- Withdraw version 1 of the standard
- Remove wording in clarification SAR (version 2)

SAR for RES-501-MRO-01 would include:

- Withdraw version 1 of the standard
- Remove wording in clarification SAR (version 2)

SAR for PRC-502-MRO-01 would include:

- Withdraw version 1 of the standard
- Remove wording in clarification SAR (version 2)

SAR for MBAL-002-0 would include:

- Withdraw version 1 of the standard

SAR for TPL-503-MRO-01 would include:

- Remove wording in clarification SAR (version 2)

Upon motion duly made by Mr. Knight and seconded by Mr. Larson, the Standards Committee unanimously approved the motion to create a SAR for each of the five reliability standards.

c. Draft SARs for each proposed withdrawal and draft main announcement notice

Ms. Gerou volunteered to draft the five SARs and send them to the committee for review and input. Chair Action proposed the review period be for five days, members submit SAR changes to Ms. Gerou to finalize, and then have a ten-day electronic vote amongst the committee to determine whether to proceed with withdrawing each standard. The committee agreed upon the following action items:

ACTION ITEMS:

- 1) *Ms. Gerou will create the five SARs and send to committee members by July 30 for a five-day review period. Comments from committee members will be due back to Ms. Gerou by August 6.*
- 2) *Ms. Gerou will combine the comments submitted and send the finalized SARs out to committee members for electronic vote from August 9 through 20.*
- 3) *Ms. Gerou will inform committee members of voting results on August 23rd.*

The committee recessed for lunch at 12:08 pm.

The committee reconvened at 12:55 pm

4. Top Compliance Violations

a. Identify the top compliance violations

Mr. Burley provided the committee with a list of the top twelve MRO enforceable standards that are being violated, and discussed why he recommends reviewing standard PRC-005 first. Chair Acton proposed the committee address the top two violations (PRC-005, PRC-008) since both standards relate to the same topic and would use the same Subject Matter Experts (SME).

b. Prioritize top compliance violations for action to be taken on

The committee discussed concerns about how to educate stakeholders if new versions of standards continue to be developing, and companies having the lack of funds or resources to keep up on them. Mr. Burley suggested the committee focus on putting together pools of SMEs and educate companies on how to be compliant with standards in effect today.

c. Identify companies to seek SMEs for assistance with top compliance violation

The committee proceeded to agenda item 5 to discuss how to develop a list of hot topics and recruit SMEs.

5. Ability to Provide a Product for Mid-Continental Compliance Forum (MCCF) Fall Meeting

Mr. Knight informed the committee of Mid-Continental Compliance Forum's (MCCF) process for developing their workshops, and suggested the committee develop an outline of what they want presented before approaching the MCCF. Chair Acton highlighted briefly on the importance of using the sector email exploders in order to communicate and gain more involvement from our sector members. Chair Acton also stated that he would draft a letter for committee members to send to their sectors. The purpose of the letter would be to seek sectors input on what subjects they want to learn more about and recruit SMEs on the topics that would be interested in volunteering to share their knowledge at the next MCCF workshop. Chair Acton will send the draft letter to Mr. Knight, and Ms. Gerou for review. The committee's goal is to have an outline drafted for the committee to approve at the September 13th Standards Committee meeting.

Action Items:

- **Chair Acton will draft and send a letter to Mr. Knight and Ms. Gerou to review and provide their changes.**
- **Committee members will send the finalized letter to their sectors for input and recruitment of SMEs.**
- **Committee members should send all comments received from the sectors to Ms. Gerou and Ms. Matz to compile and generate a draft outline for the Standards Committee to review.**
- **A final draft of an outline will then be voted on by the committee at the September 13th Standards Committee meeting.**
- **Mr. Knight would present the approved outline to the MCCF in mid-Oct.**

6. Protection System Maintenance and Testing Programs

a. Presentation for stakeholders

This agenda item was covered in agenda item 5.

7. Next Meeting/ Future Locations

<u>Date</u>	<u>Group</u>
September 13	Face-to-Face SC meeting at MRO
September 23	MRO Board of Directors Meeting
November 18	Face-to-Face SC meeting at MRO
December 2	MRO Board of Directors Meeting

8. Adjourn

Mr. Larson informed the committee that this would be his last Standards Committee meeting before he retires this November. Chair Acton and committee members personally thanked Mr. Larson for his hard work and dedication and for serving on the committee through the years.

Having no further business, Chair Acton requested a motion to adjourn the meeting at 2:50 pm.

Upon motion duly made by Mr. Steffens and seconded by Mr. Larson, the Standards Committee approved to adjourn the meeting.