

**FINAL MEETING MINUTES
MIDWEST RELIABILITY ORGANIZATION
Standards Committee**

Midwest Reliability Organization Corporate Office – Roseville, MN
March 08, 2010 – 11:00 am

1. Call to Order

- a. Determination of Quorum

Chairman Mr. Acton determined that a quorum was met at 11:05am.

The following members, guests, and MRO Staff were present at today's meeting:

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| Members: | |
| Dave Acton, Chair, Alliant Energy | Larry Larson, OTP |
| Joe Knight, Vice Chair, GRE | Jason Shaver, ATC (phone) |
| Wayne Guttormson, SaskPwr (phone) | David Rudolph, BEPC |
| Gerry Steffens, RPU | Mike Garton, DRS (phone) |
| Tim Noeldner, WPPI | |

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| Guests: | |
| Kenneth Hubona, FERC | Neil Thomson, Sask Power (phone) |
| Chuck Lawrence, ATC (phone) | |
| Larry Brusseau, MAPP COR (phone) | |

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| MRO Staff: | |
| Carol Gerou, Secretary | Jim Burley |
| Jennifer Matz | John Seidel |
| Laura Elsenpeter | |

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| Members Absent: | |
| Kavita Maini, WIEG | |
| Lloyd Linke, WAPA | |

- b. Additions to the Agenda

No additions to the agenda were discussed.

- c. Standards of Conduct and Anti-Trust Guidelines

Mr. Acton reviewed the Standards of Conduct and Anti-Trust Guidelines with the meeting attendees.

2. Consent Agenda

- a. Approve Meeting Minutes of November 19, 2009

Mr. Larson & Mr. Guttormson recommended a change to the first two sentences of the second paragraph in item 3b of the minutes. They recommend it states "...to reconsider the need for review of an implementation process with idea that all jurisdictions may not approve the standard at the same time".

Upon motion duly made by Mr. Larson and seconded by Mr. Steffens, the Standards Committee unanimously approved the minutes of the November 19, 2009 Standards Committee Meeting with the revision to item 3b recommended by Mr. Larson and Mr. Guttormson.

3. UFLS

- a. Data Collection – *John Seidel/Laura Elsenpeter*

Ms. Elsenpeter explained the data collection process, and the statistics collected through 3/8/10. Please refer to agenda item 3a in the agenda packet for details.

- b. Letter to potential UFLS owners – *John Seidel*

Mr. Seidel explained to the committee about MRO's reasons for sending a letter to all registered entities earlier this year in reference to UFLS recommendations. MRO wanted to inform Registered Entities (who are owners or potential owners of UFLS equipment) to be aware of the various activities regarding the UFLS program within the MRO Region. Lastly, provide entities with recommendations to be prepared for the upcoming mandatory standards. Please refer to agenda item number 3b of the agenda package to view the letter.

Committee members had various questions on how the agreements between entities (on how the entities will meet their 3 steps of 10% load shed) would work. Mr. Burley summarized that once NERC firms up the standard, it may define how an entity can meet their obligations.

- c. Status of review – *John Seidel*

Mr. Seidel advised the committee that MRO is utilizing Excel Engineering to review the existing UFLS program using the March 2007 report. MRO hopes to have a second version of the Excel Engineering review drafted soon to forward to NERC.

- d. UFLS SDT Update – *Chuck Lawrence*

i. Report

Mr. Lawrence reported current activities of the UFLS SDT to the committee. He highlighted that the drafting team added four new members, developed preliminary comments for draft 3 of the NERC UFLS standard (PRC-006-1) expected to open for comment sometime in March, and developed a preliminary version of draft 2 of the MRO UFLS standard (PRC-006-MRO-1).

ii. Work plan

Ms. Gerou asked the committee for their approval of the current work plan for the MRO UFLS drafting team. The plan is provided in the agenda packet under agenda item 3dii.

Mr. Acton asked the committee for any concerns with the work plan. No concerns were raised by the committee. Mr. Acton then stated that the committee had no objections with the work plan.

4. Saskatchewan's Standard Adoption Process - *Neil Thomson*

- a. Saskatchewan's efforts to change their standard adoption process

Mr. Thomson informed the committee of Saskatchewan Power's efforts to change their standard adoption process to model the Alberta process. A stakeholder group would be created to provide an opportunity for them to comment on standards. The new process would allow Sask Power to create or modify standards as appropriate with consultation with the stakeholder group, and would be triggered when receiving word of an NERC Board filing approval. If Sask Power proceeds with the new process, then Sask Power may need to review their MOU agreement with MRO to discuss this standard process.

- b. What type of variance criteria Saskatchewan Authority would like to see from MRO

Mr. Thomson stated that Sask Power does not see the need for a variance to adopt Sask Power's process in the US. Their concern with the variance process is the entities the variance impacts should be the only entities to vote.

The committee asked that this topic remain on the MRO Standards Committee agenda as an open item to know the progress.

- c. To discuss what an acceptable variance would look like to the Saskatchewan Authority

This topic was not discussed.

The committee recessed for break at 12:45pm.

The committee reconvened at 1:00pm.

5. SAR – *Carol Gerou*

- a. Variance

Ms. Gerou reviewed the first SAR example in the agenda packet. The purpose of the SAR is to revise the Standards Process Manual version 4.5 to include variance wording.

Modifications were proposed, but the committee chose to not use this SAR example.

- b. All changes to SPM

Ms. Gerou reviewed the second SAR example with the committee. The SAR requests the whole Standard Process Manual be reviewed and revised accordingly with the inclusion of variance wording when necessary. The modifications proposed in 5a were considered; however, the committee agreed to use the SAR from 5b. In this case, the modifications proposed in 5a will be used in 5b.

Ms. Gerou will revise the SAR (5b), and send it to the committee for comments.

6. Enhancements to the RSVP application – *Carol Gerou*

Ms. Gerou discussed the recent OATI quote received for RSVP application enhancements. The enhancements to automate the SAR and Nomination forms are quite costly, and Ms. Gerou recommended that the committee not approve the enhancements. The committee discussed her recommendations and agreed not to approve the enhancements due to the high costs.

7. Standards

- a. Task list – *Carol Gerou*
 - i. Task list as of 2-28-10

Mr. Acton asked the committee to email him or Ms. Gerou if they have anything to add to the task list.

**The committee recessed for break at 2:00pm.
The committee reconvened at 2:05pm.**

- ii. Old lists received

Please refer to agenda item 7a ii of the agenda packet.
- b. Clarification SDT Update – *Tom Mielnik*

- i. Request for another comment period

- *RES-501-MRO-02*

Mr. Acton asked the committee if anyone objects for this standard to have another comment period. No objections were raised. Mr. Acton then stated the committee then approves the standard to go for another comment period.

- *PRC-502-MRO-02*

Mr. Acton asked the committee if anyone objects for this standard to have another comment period. No objections were raised. Mr. Acton then stated the committee then approves the standard to go for another comment period.

- ii. Request for a ballot period

- *TPL-503-MRO-02*

Mr. Larson pointed out to the committee of the wording in section R1, 1.4 stating "1 mile." Ms. Gerou asked if the clarification team should review this. Mr. Larson stated there was no need, but wanted to give a heads up on his concern.

Mr. Acton asked the committee if anyone objects with the standard going to ballot. No objections were raised. Mr. Acton then stated the committee then approves the standard to go to ballot.

- *TPL-504-MRO-02*

The committee raised concern about the standard not being ready for a ballot. The wording in section B, R1, 1.1.1 that states "that is electrically close to a turbine-generator" is not descriptive enough to be auditable and needs to be revised.

Ms. Gerou said she will request the drafting team remove the wording or clarify it to limit the scope of the study.

The committee agreed this standard is not ready to go to ballot and needs work.

iii. Work plan

Ms. Gerou reviewed the work plan with the committee and asked them to concur with the plan.

The committee requested she replace the word "Assumption" with the appropriate Standard it is covering.

Upon motion duly made by Mr. Steffens and seconded by Mr. Knight, the Standards Committee unanimously approved MRO Clarification Standard Drafting Team's work plan as written with the exception that the word "Assumption" be replaced with the appropriate Standard.

8. MRO Reports

a. NSRS Report – *Carol Gerou*

Ms. Gerou referred the committee to her report provided in the agenda packet as agenda item 8a, which listed the status of each standard under development.

b. Standards Manager Report – *Carol Gerou*

Ms. Gerou informed the committee that there was no need to discuss her report, since the key items have already been discussed in the meeting.

c. Compliance Committee Update – *SC Member*

Ms. Gerou informed the committee that she contacted the Compliance Committee about having a member of theirs temporarily involved with the drafting teams to review the Standards Manual. So far, the Compliance Committee has not informed her of their representative. Mr. Knight volunteered to revisit the topic with the Compliance Committee at their meeting on 3/9/10.

Mr. Acton asked Mr. Knight to provide highlights from the meeting he will attend this week.

d. Reliability Assessment Committee Update – *SC Member*

Ms. Gerou informed the committee that she contacted the RAC about having a member of theirs temporarily involved with the drafting teams to review the Standards Manual. So far, the RAC has not informed her of their representative. Mr. Rudolph volunteered to revisit the topic with the RAC at their meeting on 3/10/10.

Mr. Acton asked Mr. Rudolph to provide highlights from the meeting he will attend this week.

9. NERC Reports

a. Interchange Subcommittee – *Shane Jenson*

Please refer to agenda item 9a of the agenda packet for Mr. Jenson's report.

b. Standards Committee – *Carol Gerou*

Ms. Gerou highlighted on activities of the NERC Standards Committee. The key items highlighted were the committee's prioritization of projects, coordination between regions, increase in fees for System Operator Certification test, and the status of NERC projects and interpretations. Please refer to agenda item 9b of the agenda packet for more details.

c. Compliance and Certification Committee – *Terry Bilke*

Please refer to agenda item 9c of the agenda packet for Mr. Bilke's report.

d. Regional Reliability Standards Working Group – *Carol Gerou*

Please refer to agenda item 9d of the agenda packet for Ms. Gerou's report.

e. NERC Drafting Teams

i) Assess Transmission Future Needs Standards Drafting Team – *Tom Mielnik*

No report provided.

ii) Protection System Maintenance and Testing – *Carol Gerou*

Ms. Gerou briefly discussed the highlights from the two face-to-face meetings since the last MRO Standards Committee meeting last November. The drafting team revised a first draft standard (PRC-005-02) and is developing response to comments, updated the definition of Protection System, and is holding the next meeting on March 30th - 31st. Please refer to agenda item 9eii of the agenda packet for more details.

iii) NERC Underfrequency Load Shedding Standard Drafting Team – *Carol Gerou*

Ms. Gerou reported current activities of the NERC UFLS to the committee which included highlights about the team's efforts to redefine the standard EOP-003, the word "Region" to the phrase "Regional Entity geographic footprint," the wording "UFLS entities," and the wording about "Planning Coordinator Group" in the current draft standard (Requirement #1). Please refer to agenda item 9eiii of the agenda packet for more details.

iv) Project 2009-01: Disturbance and Sabotage Reporting – *Joe DePoorter*

Please refer to agenda item 9eiv of the agenda packet for Mr. DePoorter's report.

10. Standards Committee Report to Board of Directors – March 25, 2010

Ms. Gerou and Mr. Acton will write up a report by March 10th.

11. Future of the Standards area – *Jim Burley*

Mr. Burley explained to the committee the reason for the email sent out by MRO President Dan Skaar on March 5th about the new MRO Strategic Initiatives. He informed the Board of Directors began a discussion on strategic initiatives to guide MRO in the future. The Board and staff decided an overall mission for MRO, which will help align MRO's Initiatives in the future. MRO staff embraced these initiatives, and has re-aligned to meet them. Mr. Burley commented that MRO would need the assistance of the Standing Committees to fully reach these goals. As a result of this discussion, the Standards Committee concluded that it would be beneficial to review the committee's charter, and

make it the focus of the next meeting. Mr. Steffens proposed the committee create a Subgroup that will meet to discuss the focus of the next meeting. The committee agreed, and Mr. Shaver, Mr. Acton, and Ms. Gerou volunteered to participate.

12. Next Meeting/Future Locations

| <u>Date</u> | <u>Group</u> |
|--------------|--------------------------------|
| March 25 | MRO Board of Directors Meeting |
| June 14 | SC WebEx Conference Call |
| June 24 | MRO Board of Directors Meeting |
| September 13 | SC WebEx Conference Call |
| September 23 | MRO Board of Directors Meeting |
| November 18 | Face-to-Face SC meeting at MRO |
| December 2 | MRO Board of Directors Meeting |

Mr. Knight raised the concern about the timing of the next meeting. The compliance workshop maybe that day. The committee agreed to leave the meeting date as is, and discuss after Compliance firms up the date for the workshop. Ms. Gerou will speak with Mr. VanOsdol.

Mr. Steffens proposed the committee consider having a face-to-face for the next committee meeting rather than a WebEx conference call. He stated the Committee has a lot to work through having a new focus. The committee decided to hold off making that decision until Compliance determines a date for the workshop, and the Subgroup has met.

13. Adjourn

Upon motion duly made by Mr. Noeldner and seconded by Mr. Steffens, the Standards Committee unanimously approved to adjourn the meeting.