



**FINAL MEETING MINUTES
MIDWEST RELIABILITY ORGANIZATION
Standards Committee**

Midwest Reliability Organization Corporate Office – Roseville, MN
November 19, 2009 – 10:00am

1) Call to Order

a) Determination of Quorum

Chairman Mr. Acton determined that a quorum was met at 10:03am.

The following members, guests and MRO Staff were present at today's meeting:

Members:	
Dave Acton, Chair, Alliant Energy	Gerry Steffens, RPU
Joe Knight, Vice Chair, GRE	Tim Noeldner, WPPI (phone)
Mike Garton, DRS	Larry Larson, OTP
Lloyd Linke, WAPA	Jason Shaver, ATC (phone)
Wayne Guttormson, Sask Power	David Rudolph, BEPC (phone)

Guests:	
Jose Medina, NextEra Energy	Chuck Lawrence, ATC (phone)
Kenneth Hubona, FERC	Michael Ayotte, ITC Transmission Co.
Jon Kapitz, Xcel Energy	Joe Depoorter, MGE (phone)

MRO Staff:	
Carol Gerou, Secretary	Jo Anne McNabb
Dan Schoenecker	Jennifer Matz

Members Absent:	
Kavita Maini, WIEG	

b) Additions to the Agenda

Mr. Guttormson recommended the committee consider getting approval from the Canadian entities before approving standards due to potential differences. The remaining discussion was covered in agenda item 3b.

Ms. Gerou stated to disregard Agenda item 4a ii for the report is still preliminary to revisions.

Mr. Schoenecker requested a discussion on changing the meeting format to WebEx for future meetings to help those with busy schedules. The committee agreed to discuss in item 7 of the agenda.

c) Standards of Conduct and Anti-Trust Guidelines

Mr. Acton and Ms. Gerou reviewed the Standards of Conduct and Anti-Trust Guidelines with the Committee.

2) Consent Agenda

a) Approve Meeting Minutes of September 3, 2009

Upon motion duly made by Mr. Steffens and seconded by Mr. Noeldner, the Standards Committee unanimously approved the minutes of the Sept 3, 2009 Standards Committee Meeting as written.

3) Standards

a) Task list – Carol Gerou

The committee agreed to start with a new task list. Mr. Acton will check the old task list for any outstanding items to carry over to the new list.

Task List Committee Agreed Upon At Meeting

- i) Standards Process Manual Update
 - Complete updates by March Board of Directors Meeting.
 - Additional meeting dates will need to be determined.
- ii) Clarification SDT
- iii) UFLS SDT
- iv) Website Updates – Discussion Forum
 - Ms. Gerou will provide a timeline to the committee on when the site will be fully functional.
- v) The POC (Point of Contact) database
- vi) Review of RAC guidelines and determine if SAR is needed.
- vii) Task list from Joe Knight
- viii) RSVP Improvements

b) Standards Process Manual Update – Carol Gerou

Ms. Gerou was unclear when the proper time was for making changes due to the status of the delegation agreement. The delegation agreement was recently extended for a year to 2011. The committee wanted to know what risks are involved if changes are made now or put on hold. Mr. Schoenecker stated the delegation agreement is on the fast track for completing by May 2010. He recommended the committee begin making changes now and present to the Board of Directors in March 2010. By doing so, the changes could be included in the next RDA filing in May 2010. The committee then agreed to have Ms. Gerou send an email out to the group asking for members' availability to begin working on the updates.

Mr. Guttormson asked the committee to reconsider the need for review of an implementation process with the idea that not all jurisdictions may approve the standards at the same. If not dealt with, Sask Power may adopt their own standards. The committee suggested tying a variance to the standard to represent the exception for Sask Power. Mr. Schoenecker recommended the committee recognize the option so there are some accommodations there. Ms. Gerou proposed to Mr. Guttormson that he provide a list of variances, review them with SDT and

provide the preferred wording. The standard could then come out with the variance. Mr. Guttormson said he'd consider that. Ms. Gerou summarized she'll then schedule a conference call with the drafting team and the members to make sure everyone is on the same page with this proposed process.

c) Clarification SDT Update – Tom Mielnik

Ms. Gerou highlighted that the comment period is open for the four standards through December 2nd, and no comments have been received yet. MAPPCOR asked if they could provide comments and some redlines; which the SDT team agreed to.

d) Results of the review of the existing UFLS program – Dan Schoenecker

Mr. Schoenecker provided an update on the results of the audit on the UFLS program. He recommended that the committee and the board try to speed up the process for getting a new updated report. The plan for the group now is to expand the scope of the report. He expects the final report in a month, and will share it with the committee.

e) UFLS SDT Update – Chuck Lawrence

Mr. Lawrence informed that the team has been meeting on the pre-release versions of the NERC UFLS (PRC-006-1) SDT responses to Draft 2 comments and the proposed Draft 3 standard. NERC has changed the approach with draft number 2 and the team has concerns. NERC may have draft number 3 available for comments in mid-Dec. Once the draft number 3 is out, the team could go back to draft 2 of the MRO standard and make changes. This will put the team in a decent position to formulate effective comments to the NERC draft 3. The committee agreed to have Mr. Acton email everyone in the region asking them to comment on draft 3.

The need for MRO representation at the NERC meetings was proposed to the committee.

Ms. Gerou proposed that Ron McIvor, Scott Goodwin (MISO), and Larry Brusseau work on the UFLS regional standard, and add them to the UFLS drafting team email list. Ms. Gerou asked the committee for a motion.

Upon motion duly made by Mr. Garton and seconded by Mr. Steffens, the Standards Committee unanimously approved to add Mr. McIvor, Mr. Goodwin, and Mr. Brusseau to work on the two regional standards.

The committee recessed for lunch at 11:45am.

The committee reconvened at 12:34pm

f) NERC's Interpretation Process

Mr. Shaver reviewed the NERC Interpretation process with the committee verbally.

NERC plans to provide revisions of the process to FERC by April or May 2010.

4) MRO Reports

a) NSRS Report – Carol Gerou

i) Membership

(1) New Members

- (a) The MRO SC will be asked to discuss and approve Mr. Chuck Lawrence's membership.

Ms. Gerou asked for a motion from the committee to approve Mr. Lawrence membership to the NSRS team.

Upon motion duly made by Mr. Larson and seconded by Mr. Linke, the Standards Committee unanimously approved Mr. Lawrence's membership to the NSRS team.

- (b) The MRO SC will be asked to discuss and approve Mr. Tom Webb's membership.

Ms. Gerou asked for a motion from the committee to approve Mr. Webb's membership to the NSRS team.

Upon motion duly made by Mr. Larson and seconded by Mr. Linke, the Standards Committee unanimously approved Mr. Webb's membership to the NSRS team.

(2) Lack of participation

Ms. Gerou asked for ideas on how to get more involvement in the NSRS team. The committee did not feel adding more members will help with people taking on more compliance responsibilities in their jobs.

ii) Webpage Changes

(1) POC Data Base

Ms. Gerou reviewed the POC database with the committee. One follow up item, Ms. Gerou and Ms. Matz will add hyperlinks to the comments for each topic in the database.

(2) Discussion Forum

Ms. Gerou asked to remove the discussion forum from the agenda since it is not ready. But, She did highlight how this prototype may help assist in minimizing the number of emails, and time spent working on comments.

b) Standards Manager Report – Carol Gerou

Ms. Gerou reviewed her report with the committee found in the agenda package.

c) Compliance Committee Update – SC Member

Mr. Knight provided the committee with highlights from his attendance at the Compliance Committee meeting this week.

- d) Reliability Assessment Committee Update – SC Member

Mr. Larson stated that he attended the RAC meeting. He informed the committee about his report to the RAC. The only item of interest is the concern of NERC Interpretation of the PRC-005 Standard. Mr. Guttormson summarized the RAC meeting discussion to the committee.

5) NERC Reports

- a) Interchange Subcommittee – Shane Jenson

Ms. Gerou asked the committee to refer to the agenda package for Mr. Jenson's report.

- b) Standards Committee – Carol Gerou

Ms. Gerou provided revised written reports to the committee to review.

- c) Compliance and Certification Committee – Terry Bilke

No report provided.

- d) Regional Reliability Standards Working Group – Carol Gerou

Ms. Gerou provided revised written reports to the committee to review.

- e) NERC Drafting Teams

- i) Assess Transmission Future Needs Standards Drafting Team – Tom Mielnik

No report provided.

- ii) Protection System Maintenance and Testing – Carol Gerou

Ms. Gerou's report is part of agenda item 5eii of the agenda package.

- iii) NERC Underfrequency Load Shedding Standard Drafting Team – Carol Gerou

Ms. Gerou's report is part of agenda item 5eiii of the agenda package.

6) Other Business

- a) Standards Committee Report to Board of Directors – December 3, 2009

Mr. Acton reviewed the draft report for the BOD meeting. The committee suggested including an update on the start up of reviewing the standards manual, and the results from the comment period on the four standards ending in Dec 2nd.

- b) Meeting dates for 2009

December 1, 2009, MRO CIP Workshop – Holiday Inn Select

December 2, 2009, MRO Reliability & Compliance Workshop – Holiday Inn Select

December 3, 2009, MRO Board of Directors Meeting – Holiday Inn Select

c) Liaisons for RAC and Compliance

i) RAC

Mr. Acton asked the committee for volunteers. No one from the committee offered to volunteer at the meeting.

ii) Compliance

Mr. Knight agreed to continue serving as the liaison at the Compliance Committee Meetings

iii) Operating Committee Liaison

The committee decided to wait until the standing committee is formed before asking for volunteers. The Operations Committee will be a topic discussed at the next board meeting on December 3rd, 2009.

7) Next Meeting/Future Locations

2010 MRO Standards Committee Meeting Dates

Committee agreed to try having:

- 2 in person meetings (scheduled from 10am – 3pm)
- 2 WebEx conference calls (scheduled from 9am – 3pm)

The meetings dates approved for 2010:

March 11 – In person meeting at MRO Office

June 14 - WebEx Conference Call

September 13 – WebEx Conference Call

November 18 – In person meeting at MRO Office

2010 Board of Directors Meeting Dates

March 25

June 24

September 24

December 2

8) Adjourn

Having no further business, Mr. Acton asked the committee for a motion to adjourn the meeting.

Upon motion duly made by Mr. Larson and seconded by Mr. Knight, the Standards Committee unanimously approved to adjourn the meeting at 2:54pm.