



**APPROVED MEETING MINUTES
MIDWEST RELIABILITY ORGANIZATION
Standards Committee**

Midwest Reliability Organization Corporate Office – Roseville, MN
September 3, 2009 – 10:00am

1) Call to Order

a) *Determination of Quorum*

Acting Secretary Carol Gerou determined that a quorum was met at 10:03am.

The following members, guests and MRO Staff were present at today's meeting:

Members:	
Dave Acton, Chair, Alliant Energy	Gerry Steffens, RPU
Wayne Guttormson, Sask Power	Tim Noeldner, WPPI
Mike Garton, DRS	Larry Larson, OTP
Lloyd Linke, WAPA	Jason Shaver, ATC (phone-am only)

Guests:	
Jose Medina, NextEra Energy	Tom Mielnik, MEC (phone-limited)
Stuart Hansen, FERC (phone-limited)	Chuck Lawrence, ATC (phone)

MRO Staff:	
Carol Gerou, Secretary	Jo Anne McNabb
Dan Schoenecker	

Members Absent:	
Kavita Maini, WIEG	Dave Rudolph, BEPC
Joe Knight, Vice Chair, GRE	

b) *Additions to the Agenda*

Additions were identified as follows:

- i) Add 5.c. MRO UFLS Regional Standards Update
- ii) Add 5.d. MBAL-002
- iii) Add 5.e. UFLS Procedures and Guidelines
- iv) Add 5.f. Reliability Procedures and Guidelines
- v) Add 6.a.v. Replace Jim Haigh from WAPA on NSRS Committee

c) *Standards of Conduct and Anti-Trust Guidelines*

Dave reviewed the Standards of Conduct and Anti-Trust Guidelines with the Committee.

2) Chair Report

Dave did not have a report for this meeting.

3) Consent Agenda

- a) *Approve Meeting Minutes of May 21, 2009*

Upon motion duly made by Larry Larson and seconded by Gerry Steffens, the Standards Committee unanimously approved the minutes of the May 21, 2009 Standards Committee as amended.

4) NERC Standards Committee and Subgroup Vacancy Update

Carol highlighted the vacancies on the NERC Standards Committee. Larry recommended that when the Board approves the NERC committee members, that this information be sent out to the Committee.

5) Standards

- a) Standards Process Manual for Organizational Standards – Carol Gerou

Carol discussed the process manual for organization standards. The Standards Committee would like to seek guidance from the Board regarding the monetary fines for a violation of an organization standard.

Dave brought a motion before the committee to bring the organization standards at the next MRO Board Meeting.

Upon duly motion made by Gerry Steffens seconded by Mike Garton the Standards Committee recommends that references to organization standards be deleted from bylaws, because we've identified no need for such.

ACTION ITEM: Dave will bring this before the Board at their next meeting.

- b) Four Regional Standards Update – Tom Mielnik
Tom presented his oral presentation to the committee. He indicated they've received comments on the four regional standards. Based on comments received thus far, they could be classified as non-significant changes. The Committee will be ready to vote on the standards as soon as others have submitted changes.
- c) MRO UFLS Regional Standard Update – provide firm direction to SDT
Carol updated the committee on this agenda item. Carol believes that a variance to this standard should be established. She is requesting that the current UFLS Regional drafting team be reactivated to address the issue with this variance. They would be able to develop the variance and submit it this year. Other regions are asking for variances as well.

Dave brought a motion before the committee to re-instate the MRO UFLS Drafting Team.

Upon motion duly made by Larry Larson and seconded by Lloyd Linke, the Standards Committee unanimously approved the re-instatement of the UFLS Drafting Team.

The Committee recessed for lunch at 12:00PM.

The Committee reconvened at 12:45PM.

The committee reviewed a nomination form sent in by Jose Medina to be on the UFLS Drafting Team, representing the Generator/Power Marketer sector. A motion was made by Dave to add Jose Medina as a member of the UFLS Drafting Team.

Upon motion duly made by Tim Noeldner and seconded by Gerry Steffens, the Standards Committee unanimously approved Jose Medina to the UFLS Drafting Team.

Carol will continue her search for other candidates for the UFLS Drafting Team.

- d) MBAL 002 Discussion -
Dave indicated that MISO has questioned whether the MRO will retract this particular standard. There is not a lot of detail regarding this as Dave has not received the e-mail from Steve Swan. The MSCR group is going away January 2010, thus increasing other entities' reserved share portion. The Committee recommended that a SAR be generated. Carol outlined MRO's procedure for submitting a SAR, should the MSCR group wish to do so.
- e) Procedures and Guidelines
 - i) UFLS -
A letter was sent by the RAC Committee identifying several categories that would enable the MRO to develop procedures. Larry stated that some of these procedures should go through the Standards process. Larry would like to see new criteria that established for procedure development.

Dan Schoenecker informed the committee that the reason why the UFLS procedures were changed was because the MRO Guidelines for UFLS was very old.
 - ii) Procedures and Guidelines
 - (1) Letter from Dan Schoenecker -
Dan briefly discussed the letter pertaining to the development of MRO Procedures and Guidelines for NERC Standards. The letter addresses MRO's approach for all pending and future procedure/guideline development.
- f) Reliability Standards Process Manual -
Larry discussed the importance of the process with respect to making sure it's consistent with the NERC Standards Manual process.

ACTION ITEM: for the next meeting review and determine if the current MRO process matches the NERC standards manual process.
- g) NERC Standards Review Process -
Larry indicated that we need to fully understand the NERC Standards review process.

6) Midwest Reliability Organization Reports

- a) NSRS Report – Carol Gerou

- i) Membership lack of participation in the NSRS
Carol provided her report to the Committee, outlining the comments and ballot process. She also discussed the voting process.
- ii) Revised NSRS Charter
Carol discussed the revised charter with the Standards Committee and asked for comments.

A motion was brought before the committee to approve the revised NSRS Charter.

Upon motion duly made by Jason Shaver and seconded by Gerry Steffens the Standards Committee unanimously approved the NSRS Charter with changes noted.

- iii) Weekly Meeting
Carol noted the meetings have moved to Friday's.
- iv) Webpage Changes
Carol highlighted the NSRS webpage and the upcoming changes that will be made to it. She's got preliminary approval regarding a message board. She feels it having a message board will be beneficial tool for the NSRS.
- v) Need to replace Jim Haigh from WAPA

Upon motion duly made by Gerry Steffens and seconded by Larry Larson, the Standards Committee unanimously approved Ms. Jodi Jensen to the NSRS Committee.

- b) Standards Manager Report – Carol Gerou
Carol outlined her report to the committee which is included in the agenda package. A list of the standards reviewed is highlighted in her report.
- c) Compliance Committee Update – SC Member
No report provided.
- d) Reliability Assessment Committee Update – SC Member
Larry Larson previously discussed items from the Reliability Assessment Committee under item 5.e and f.

7) NERC Reports

- a) Interchange Subcommittee – Shane Jensen
Shane's report is a part of the agenda package.
- b) Standards Committee – Carol Gerou
Carol's report is highlighted in the agenda package.
- c) Compliance and Certification Committee – Terry Bilke
Terry's report is attached in the agenda packet.
- d) Regional Reliability Standards Working Group – Carol Gerou

- e) NERC Drafting Teams
 - i) Assess Transmission Future Needs Standards Drafting Team – Tom Mielnik
Agenda item not discussed.
 - ii) Disturbance Monitoring Standards Drafting Team – Joe DePoorter
No report.
 - iii) Violation Severity Levels Drafting Team – Mike Brytowski
Mike's report will be submitted as attachment #1

8) Task List Review

Carol brought up the task list. The committee decided to continually add to the task list so that the committee can have a continual reminder of the tasks we've assigned and completed.

9) Other Business

- a) Standards Committee Report to Board of Directors – September 24, 2009

- b) Meeting dates for 2009

September 24, 2009, MRO Board of Directors Meeting

November 17, 2009, Compliance Committee Meeting

November 18, 2009, Reliability Assessment Committee Meeting

November 19, 2009, Standards Committee Meeting

December 2, 2009, MRO Reliability & Compliance Workshop - TBD

December 3, 2009, MRO Board of Directors Meeting

10) Next Meeting/Future Locations

- a) September 24, 2009, MRO Board of Directors Meeting – Holiday Inn Select
- b) November 17, 2009, Compliance Committee Meeting – Holiday Inn Select
- c) November 18, 2009, Reliability Assessment Committee Meeting – Holiday Inn Select
- d) November 19, 2009, Standards Committee Meeting – MRO Offices
- e) December 2, 2009, MRO Reliability & Compliance Workshop – Holiday Inn Select
- f) December 3, 2009, MRO Board of Directors Meeting -TBD

11) Adjourn

Hearing no further business the motion was made to adjourn the meeting. Larry Larson motion to adjourn the meeting, seconded by Lloyd Linke.

The meeting adjourned at 3:13PM