

APPROVED MINUTES
Midwest Reliability Organization
Standards Committee
2774 Cleveland Avenue, Roseville, MN 55113
September 6, 2007 – 10:00 AM to 4:00PM

1. Welcome

a. Determination of Quorum

Chair Linke called the meeting of the MRO Standards Committee (SC) to order at 10:04am CT.

Chair Linke and Secretary Brusseau determined that a quorum was present. The following members, guests, and staff were in attendance:

Members Present:

Lloyd Linke, WAPA – Chair
Dave Acton, ALT – Vice Chair
Jason Shaver, ATC (via phone)
Larry Larson, OTP
Wayne Guttormson, SPC

Members Absent:

Gerry Steffens, RPU

Tim Noeldner, WPPI

Guests:

Joe DePoorter, MGE

Alan O’Neal, MEC

Staff:

Mari Ann Baden
Mike Brytowski

Larry Brusseau, Secretary
Laura Elsenpeter

b. Additions to the Agenda

There were no additions at this time.

c. Review Policy and Procedure 4

Pursuant to Policy and Procedure 4, Chair Linke reviewed the Standards of Conduct and Anti-Trust Guidelines.

2. Consent Agenda

a. Approve May 24, 2007 Meeting Minutes

Chair Linke called for discussion on the meeting minutes.

Upon motion duly made by Mr. Acton and seconded by Mr. Larson, the MRO Standards Committee unanimously approved the March 5, 2006 minutes as written.

3. Open positions on the MRO Standards Committee

Chair Linke directed committee members to the agenda packet which lists the open positions for the Standards Committee. There are currently three open positions on the Committee – 2 Cooperative, 1 General Power Marketer.

A call for nominations for the open positions will be sent prior to the November 1, 2007 SC meeting.

4. Review of MRO Manual on Web Site

a. MAPP/MAIN Retirement Process Status: What is left to retire? – Larry Brusseau
Mr. Brusseau referred the members to the handout that was distributed entitled MAPP Standards Tracking and reviewed the information. This will be posted on the MRO Manual for member reference.

b. Update Procedures to the MRO Manual

i. Standards Requiring a Procedure and/or Process

Mr. Brusseau referred the members to the handout that was distributed entitled Standards/Requirements that the RE is responsible for.

The question was raised regarding MRO's function – RRO or RE. The MRO serves as both functions in the region.

For those Standards for which the RE is responsible, Mr. Brusseau will create a matrix showing which procedures are fill-in-the blank.

ii. Guideline for Procedure and/or Process

Mr. Brusseau and Mr. Guttormson gave a review of the discussion from the MRO RAC meeting held on September 5, 2007 regarding fill-in-the-blank procedures for NERC BOT approved standards that are being developed by the RAC groups.

The procedures that are being discussed are also included in the list of standards that are being revised by FERC because of the reference to the RRO.

Mr. Brusseau referred the members to the Compliance Enforcement Matrix distributed at the meeting.

The Standards Committee has been directed by the MRO Board to provide a recommendation for a process for any procedure that would be subject to compliance.

It was the conclusion of the SC – if data submission is part of a Standard, timelines should be set by the Board; if mandatory technical specifications are required, the requirements would need to go through the Standards process.

iii. MRO RAC Procedure for PRC-002-1

Mr. Brusseau informed the committee that at the RAC meeting held on September 5, 2007, this was determined to be a guideline.

5. Reports and Updates

a. Chairman Report – Lloyd Linke

Chair Linke had presented his directives from the MRO Board in Item 4.b.ii.

b. NSRS Report – Larry Brusseau

Mr. Brytowski updated the Committee on the status of active SARs. There are five openings on the NERC Standards Review Subcommittee. Nominations will be called for prior to the next Standards Committee meeting.

There is an issue with the NERC submittal format. There is a concern regarding how the MRO comments are weighted. Chair Linke will bring this to the attention of the Board.

c. Standards Manager Report – Larry Brusseau

Mr. Brusseau referred the members to the handout that was distributed entitled MRO Standards Manager Report and reviewed the document.

d. Staff Update: Compliance Committee – Shel Berg

No report was given at this time.

e. Staff Update: Reliability Assessment Committee – John Seidel

No report was given at this time.

6. Standards

a. Standards Process Manual for Organizational Standards- Larry Brusseau

Mr. Brusseau gave an update on the status of the Manual for Organizational Standards. The goal will be to complete the manual prior to year end. This is in response to the by-laws stating that there are two types of Standards – Regional and Organizational. Organizational standards will apply only to MRO members.

b. Timeline for ADT Standards Work – Four in Progress

i. 3 for Ballot

Mr. Brusseau presented the timeline for the current standards that are in the balloting process.

Chair Linke called for discussion and/or comments on the electronic voting process.

The question was raised as to whether or not the NERC drafting teams prepare a report to the NERC Standards Committee on what issues were voiced and how they dealt with them. Should the MRO ADT be

following this process? Mr. Brusseau will pose this question to the NERC SC and send the response to Chair Linke for his report to the MRO Board on September 27, 2007.

ii. 1 in Commenting Phase

Mr. Brusseau updated the committee on the Resource Adequacy draft standard which is in the commenting phase.

- c. Discussion on Fill in the Blank Standards: How are they enforced?
This item was covered through earlier discussions.

7. Disturbance Monitoring Form linked to website

Ms. Elsenpeter updated the committee as to where the Disturbance Monitoring Form is located on the MRO website – MRO Manual: Appendix 8. There is an additional MAPP Disturbance Reporting Form which will be posted.

8. Time Horizon definition clarification

Mr. Brusseau reported that there isn't any additional information since the previous MRO SC meeting. The time horizon definition presented was taken from the NERC Standards Development Plan. Time horizons should be included in each standard.

9. NERC Representative Reports

- a. Interchange Subcommittee –
No report was given at this time.
- b. Planning Standards Task Force – Greg Pieper
This task force is no longer meeting and will be stricken from future agendas.
- c. Resources Subcommittee – Alan Oneal
Mr. O'Neal updated the committee on the Resources Subcommittee activities.
- d. Resource Issues Subcommittee – Larry Brusseau
No report was given at this time.
- e. Standards Committee - Robert Coish
No report was given at this time.
- f. Compliance and Certification Committee – Terry Bilke
Chair Linke referred the committee to the report included in the agenda packet.
- g. Regional Reliability Standards Working Group – Larry Brusseau
Mr. Brusseau updated the committee on the recent activities of this group.

10. Task List Review – Larry Brusseau

- a. Review MAPP/MAIN procedures that have been retired
- b. Send Letter to membership sectors to fill SC and NSRS openings.
- c. Update procedures to the MRO Manual as necessary
- d. Obtain a clearer definition on Time Horizon
- e. Post three standards for ballot
- f. Set up conference call for ADT on the Resource Adequacy standard

11. Other Business

- a. Electronic Voting Process
The item was addressed in Item 6.b.i.
- b. Committee Appointments 2008
- c. Standards Committee report to BOD meeting September 27, 2007
 - i. Openings on SC and NSRS
 - ii. Process for technical requirements through the Standards Process Manual
 - iii. Issue with NSRS commenting

12. Next Meeting and Adjourn

September 27, 2007 MRO Board of Directors
November 1, 2007
December 6, 2007 MRO Board of Directors

Additional meeting to discuss the Operational Standards Process Manual (Web conference) – October 1, 2007 1:00-5:00 CT

Tentative meeting dates for 2008

Mr. Brusseau reviewed the handout that was distributed to the group.

Proposed meeting dates:

March 6, 2008

May 22 2008

August 28, 2008

November 13, 2008

Upon motion duly made by Mr. Acton and seconded by Mr. Guttormson the MRO Standards Committee was adjourned at 2:30pm.