

**DRAFT MINUTES**  
**Midwest Reliability Organization**  
**Standards Committee**  
2774 Cleveland Avenue, Roseville, MN 55113  
March 5, 2007 – 10:00 AM to 4:00PM

**1. Welcome**

- a. Determination of Quorum
- b. Additions to the Agenda  
Secretary Brusseau submitted additional agenda items prior to the start of the meeting.
- c. Review Policy and Procedure 4

Chair Linke called the meeting of the Midwest Reliability Organization (MRO) Standards Committee (SC) to order at 10:00am CT.

Chair Linke and Secretary Brusseau determined that a quorum was present. The following members, guests, and staff were in attendance:

**Members:**

Dave Acton	Alliant Energy
Larry Larson	Otter Tail Power Company
Gerry Steffens	Rochester Public Utilities
Wayne Guttormson	Saskatchewan Power
Lloyd Linke, Chair	Western Area Power Administration
Tim Noeldner	Wisconsin Public Power

**Staff:**

Mari Ann Baden  
Larry Brusseau, Secretary

**2. Consent Agenda**

- a. Approve Minutes
  - i. *Approve September 18, 2006 Joint Standards Committee - NERC Standards Review Subcommittee Conference Call Minutes*
  - ii. *November 2, 2006 Minutes*

*Upon motion duly made by Mr. Acton and seconded by Mr. Steffens, the SC approved the September 18, 2006 and the November 2, 2006 minutes as amended at the meeting.*

- b. Approve confirmation of Jim Haigh and Neal Balu as NSRS members  
*Chair Linke opened the floor for discussion.*

*Upon motion duly made by Mr. Larson and seconded by Mr. Steffens the CC approved the confirmation of Mr. Haigh and Mr. Balu as NSRS members.*

- c. Elect Vice Chair for Committee  
*Chair Linke opened the floor for nominations and discussion.*

*Dave Acton put his name forward for nomination.  
Gerry Steffens moved to close the nominations.  
Tim Noeldner seconded the motion.*

*Upon motion duly made by Mr. Steffens and seconded by Mr. Guttormson the CC approved the appointment of Dave Acton to Vice Chair of the Standards Committee.*

### **3. Reports and Updates**

- a. Chairman Report – Lloyd Linke  
Chair Linke gave the details of his report that will be presented to the BOD based on the actions taken in the March 5, 2007 meeting.
- b. NSRS Report –  
Secretary Brusseau reported that the MRO voted No on this report.
- c. Standards Manager Report – Larry Brusseau
  - Secretary Brusseau reported that RSVP is working as expected and without issues.
  - The Committee was referred to a handout distributed at the meeting to report the status of Standards development. NERC will try to coordinate the Regional Standards. The question was raised as to what detail will be included in the NERC standards. This has not yet been determined.
- d. Staff Update: Compliance Committee – Shel Berg  
A report was not submitted.
- e. Staff Update: Reliability Assessment Committee – John Seidel  
A report was not submitted.
- f. Staff Update: Handbook and Procedures Project – Larry Brusseau  
Secretary Brusseau reported that the MRO staff is in the final process of uploading the manual to the web site for members to print the manual in its entirety or easily refer to specific sections.

### **4. Standards**

- a. Report on NERC “fill in the blank” working group- Larry Brusseau
  - i. *Regional Standards Needed*  
Secretary Brusseau referred the Committee to the handout distributed at the meeting. First five standards listed are MRO Standards, the next three are fill in the blank standards, and the remainder will be reworked to take out the RRO. The MRO will need to develop the three fill in the blank standards. We plan to coordinate this with NERC and the other regions and have SAR requests submitted at the appropriate time to keep us in sync with these organizations.
- b. MRO Standards Process manual SDT update- Larry Brusseau
  - i. *Status of Delegation Agreement – Exhibit C*

- ii. *Standards Process Manual for Organizational Standards*  
Secretary Brusseau reviewed the Reliability Standards Voting Process – Detailed Ballot Voting Results handout distributed at the meeting.  
Secretary Brusseau will create a first draft on the MRO Organizational Standards Process manual and send it to the Standards Manual Drafting team.
- c. Under Frequency Load Shedding Study- Larry Brusseau  
The report was approved by the RAC. This will be used a foundation for an upcoming SAR, dealing with the UFLS fill in the blank standard.

## **5. ERO Standards Transition Activity**

- a. Transition status update- Larry Brusseau
- b. MAPP/MAIN Retirement Process Status – Larry Brusseau  
It was agreed that the second group of MAPP/MAIN standards can be sent tot the BOD with the recommendation that they be retired.

## **6. NERC Representative Reports**

- a. Interchange Subcommittee – Al Boesch
- b. Planning Standards Task Force – Greg Pieper
- c. Resources Subcommittee – Alan Oneal
- d. Resource Issues Subcommittee – Bill Head
- e. Standards Committee - Robert Coish, Canadian Rep.
- f. Compliance and Certification Committee – Terry Bilke
- g. Regional Reliability Standards Working Group – Larry Brusseau
  - No reports were submitted for 6a.-6f. Mr. Larson noted that NERC is restructuring their committees.
  - Regional Reliability Standards Working Group will be meeting in March to begin developing a work plan. This includes all Regions.

## **7. NERC Drafting Team Reports**

- a. Coordinated Interchange – Al Boesch
- b. Certification – Al Boesch
- c. System Personnel – Earl Cass
- d. Assess Transmission Future Needs and Develop Transmission Plans –  
No reports were submitted. The question was raised as to how many of the groups are still functioning.

## **8. Task List – Larry Brusseau**

- Second set of MAPP/MAIN Retirement by March 15.
- Send MRO Organizational Standards Manual to Drafting Team asap.
- Handbooks & Procedures – Reliability Standards manual published to the website by the end of the month.
- Work plan for Disturbance Monitoring by the end of 2007. SAR request should be submitted.

## **9. Other Business**

- a. Committee Appointments 2007

*i. Generator and/or Power Marketer Sector*

Terry Norton will be resigning from this group. Standards Committee will send note stating positions are open.

*b. MRO Reliability Standards and Compliance Program Seminar – May 31, 2007*

Secretary Brusseau updated the committee on a compliance seminar which will be held for the MRO registered entities.

*c. 2008 Budget Process Timeline*

May 11 Regions will need to submit preliminary budgets.

June 1 is deadline for final budgets.

**10. Next Meeting and Adjourn**

March 29, 2007	MRO Board of Directors
May 24, 2007	
June 19, 2007	MRO Board of Directors
September 6, 2007	
September 27, 2007	MRO Board of Directors
November 1, 2007	
December 6, 2007	MRO Board of Directors

Chair Linke adjourned the meeting at 12:10pm.

Prepared by: Mari Ann Baden

Reviewed by: Lloyd Linke, Larry Brusseau