

**Approved**  
**MEETING MINUTES**  
**MIDWEST RELIABILITY ORGANIZATION**  
**NERC STANDARDS REVIEW SUBCOMMITTEE**  
February 1, 2005

Chairman Moe called the meeting of the NERC Standards Review Subcommittee (NSRS) to order at 9:30am. The following NSRS Members were present:

**NSRS Members Present**

Al Boesch, NPPD	Todd Gosnell, OPPD
Terry Bilke, MISO (via phone)	Wayne Guttormson, SPC
Robert Coish, MHEB (via phone)	Darrick Moe, WAPA (Chairman)
Dennis Florom, LES	Joe Knight, MRO (Secretary)
Ken Goldsmith, ALT	Dan Schoenecker, MRO (Alt. Sec.)

**Members not Present**

Jim Maenner, WPS  
Tom Mielnik, MEC

**1. Welcome:**

Chairman Moe thanked all of the members for making the time to attend the meeting in St. Paul.

**2. Approve Minutes:**

- Approve Minutes from the January 18, 2005 conference call.  
***Motion:** Mr. Boesch moved that the NSRS approve the minutes from the January 18, 2005 conference call as written. The motion was seconded by Mr. Gosnell and approved unanimously.*

**3. NSRS Process Issues:**

The commenting process document was reviewed and appropriate changes were made.

There was a brief discussion on whether there is going to be sufficient time for the members to develop comments. The NSRS agreed to test the current process to see how it works, if adjustment is needed the process will be adjusted.

***Motion:** Mr. Goldsmith moved to accept the document as revised. The motion was seconded by Mr. Boesch and approved unanimously. The process document will be sent to the Standards Committee (SC) for approval.*

- **Comments on the assignment spreadsheet**

As new postings are assigned, Mr. Knight was asked to Post the most up to date version of the spreadsheet on the website. Additionally, Mr. Knight will work with the POC to set up a conference call date for each posting that meets the requirements of the commenting process document and is workable with the POC's schedule.

- **Information to be included in the minutes**

The content of the minutes will be limited to committee business; when there is to be committee business discussed, there will be an agenda sent out prior to the call, discussion on the standard will be recorded by the POC. WebEx or some other net meeting software will be used so that the members are able to see the document being revised in real-time; Mr. Knight will look into using one of these products.

#### **4. Review initial comments on SAR and Standard prior to posting:**

- **Frequency Response SAR** (Bilke)

Mr. Bilke gave a review of his thought process for how the comments had been developed. The document was revised as appropriate; Mr. Bilke will incorporate the revisions and additions into the comments that are being forwarded to the MRO membership for additional comment.

- **Cyber Security Standard** (Moe)

Chairman Moe gave a review of his thought process for how the comments had been developed. The document was revised as appropriate; Chairman Moe will incorporate the revisions and additions into the comments that are being forwarded to the MRO membership for additional comment.

#### **5. Balancing Authority Operational Plan:**

There were questions on the process used to develop this operational plan, which committee developed it and what the impact on the compliance program will be. These documents don't appear to fall under the ANSI process. The NSRS was not sure how this will fit into the new Version-0 process.

#### **6. FERC Wind NOPR:**

The NSRS will formulate MRO comments on this NOPR. The comments will be submitted on behalf of the MRO without any specific companies identified. The NOPR will be put through the same commenting process that the NERC postings are put through.

**7. Future Conference Call schedule:**

Future conference calls will be scheduled in conjunction with future postings that require comment.

**6. Adjourn:**

Having no further business, Chairman Moe adjourned the meeting at 2:00pm on February 1, 2005.

Submitted by:

Joe Knight, Secretary

NERC Standards Review Subcommittee