

**Agenda**  
**MRO UFLS Standard Drafting Team**  
**January 15 & 16, 2009**  
**Face To Face Meeting**

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*Note: Lunch will be available at 12:00 pm Thursday; we will start the meeting at 1:00 and finish by 4:00. We will begin again at 8:00 am Friday and boxed lunches will be available to take with you.*

**1. Call to Order**

- a. *Review Antitrust and Confidentiality guidelines*
- b. *Agenda Revisions*

**2. Reports**

- a. *Action Items*
  - i. NERC UFLS Update - Larry Brusseau
  - ii. Meeting Note Changes from December 2 – Laura Elsenpeter
  - iii. VSL Requirement number references – Laura Elsenpeter
  - iv. Compliance Section – Laura Elsenpeter
  - v. Conference calls for 1/27, 2/3, and 2/17 – Laura Elsenpeter
  - vi. Load characteristics definition – Niel Hermus
  - vii. Reactive power devices definition – Terry Harbour
  - viii. FAQ document changes – Laura Elsenpeter
- b. *NERC UFLS Drafting Team Update – Larry Brusseau*

**3. Old Business**

- a. *Approve Meeting Notes of December 16, 2008 Meeting*

**4. New Business**

- a. *PRC-006-MRO-01 Draft 1 v9 Review*
  - i. Compliance Section
- b. *FAQ Document Draft 1 v2 Review*
  - i. Questions/Answers
  - ii. Definition for significant changes (R3).
  - iii. Definition for cumulatively (R4).
  - iv. Definition for characteristics (R5).
  - v. Other definitions or questions
  - vi. Introduction, Executive Summary, Additional topics, or Appendix
- c. *Other*
  - i. Questions for first round of commenting

**5. Other Items**

**6. Next Meeting(s)**

These calls are tentative:

- a. *Conference Call January 27, 2008 8:30 am – 11:30 am CT*
- b. *Conference Call February 3, 2008 8:30 am – 11:30 am CT*
- c. *Conference Call February 17, 2008 8:30 am – 11:30 am CT*

**7. Adjourn**

## **AGENDA 1**

### **Call to Order**

*a. Review Antitrust and Confidentiality guidelines*

#### **Standards of Conduct Reminder:**

FERC Standards of Conduct prohibit MRO staff, committee, subcommittee and task force members from sharing non-public transmission sensitive information with anyone who is either an affiliate merchant or could be a conduit of information to an affiliate merchant.

#### **Anti-trust Reminder:**

Participants in Midwest Reliability Organization meeting activities must refrain from the following when acting in their capacity as participants in Midwest Reliability Organization activities (i.e. meetings, conference calls, and informal discussions):

- Discussions involving pricing information; and
- Discussions of a participants marketing strategies; and
- Discussions regarding how customers and geographical areas are to be divided among competitors; and
- Discussions concerning the exclusion of competitors from markets; and
- Discussions concerning boycotting or group refusals to deal with competitors, vendors, or suppliers.

*b. Agenda Revisions*

## **AGENDA 2**

### **Reports**

- a. *Action Items*
  - i. NERC UFLS Update - Larry Brusseau
  - ii. Meeting Note Changes from December 2 – Laura Elsenpeter
  - iii. VSL Requirement number references – Laura Elsenpeter
  - iv. Compliance Section – Laura Elsenpeter
  - v. Conference calls for 1/27, 2/3, and 2/17 – Laura Elsenpeter
  - vi. Load characteristics definition – Niel Hermus
  - vii. Reactive power devices definition – Terry Harbour
  - viii. FAQ document changes – Laura Elsenpeter
- b. *NERC UFLS Drafting Team Update – Larry Brusseau*

## AGENDA 3

### Old Business

*Approve Meeting Notes of December 16, 2008 Meeting*

#### 1. Call to Order

The meeting was called to order by Laura at 8:06 am.

Present: Charles Lawrence, ATC                      Richa Singhal, GRE  
Eric Ruskamp, LES                                  Geoff Fecske, MDU  
Carol Gerou, MP                                      Terry Harbour, MEC  
Neil Hermus, WPS

Laura Elsenpeter, MRO                      Mike Brytowski, MRO

- a. *Review Antitrust and Confidentiality guidelines*  
Laura reviewed the antitrust and confidentiality guidelines
- b. *Agenda Revisions*  
There were no additions to the agenda

#### 2. Reports

##### a. *Action Items*

- i. Develop and distribute a Draft 1 v8 (including proposed M9-M14) on 12/9/08 – Mike Brytowski

Laura distributed the latest version on December 9<sup>th</sup>.

- ii. Start and distribute a Draft 1 v1 FAQ document by 12/9/08 – Chuck Lawrence

Laura distributed the latest version on December 9<sup>th</sup>.

- iii. Planning Coordinator feedback on Draft 1 – Laura Elsenpeter
  - Manitoba Hydro's comments

Comments were received December 5<sup>th</sup> and will be reviewed during a later agenda item.

##### b. *NERC UFLS Drafting Team Update – Larry Brusseau*

Larry was not available to provide a report at the time.

**ACTION ITEM:** Larry will be asked to provide an e-mail update to the group.

#### 3. Old Business

- a. *Approve Meeting Notes of December 2, 2008 Meeting*

**ACTION ITEM:** The group was asked to review the meeting notes and provide any changes to Laura by 2:00 pm December 19<sup>th</sup>.

#### 4. New Business

- a. *PRC-006-MRO-01 Draft 1 v8 Review*

**ACTION ITEM:** Laura will update the VSL requirement numbers to match the requirement changes discussed.

i. Measures (M1-M14)

The group reviewed v8 measures and requirements and made necessary changes (see redline).

ii. Requirements

- Use of "consider" in R1

The group agreed with Bob Millard's comments on the word "consider" and made changes (see redline).

- Remove R2? Or add similar requirements after R4 and R7?

The group decided to remove R2, no additional requirements were added to R4 and R7.

- How might R9 & R10 be removed, if they become covered by NERC PRC-024?

The group agreed that once PRC-024 is approved, a SAR will be drafted to remove R9 and R10 if PRC-024 adequately covers them.

iii. Planning Coordinator Comments

The group reviewed the comments from Manitoba Hydro and made changes accordingly (see redline).

iv. Compliance Section

- Should there be a waiver process?

**ACTION ITEM:** MRO Staff will draft the Compliance section and send to the group 1/7

*b. Schedule conference calls for after the face-to-face meeting*

**ACTION ITEM:** Jo Anne will schedule conference calls for 1/27, 2/3, and 2/17 from 8:30 am – 11:30 am

*c. FAQ Document Draft 1 v1 Review*

- Questions/Answers
- Definition for significant changes (R3).
- Definition for cumulatively (R4).
- Definition for characteristics (R5).

**ACTION ITEM:** Niel Hermus will review the load characteristics definition.

v. Other definitions or questions

The group decided to add the exemption criteria for R3 to the FAQ document.

**ACTION ITEM:** Terry Harbour will review the reactive power devices definition.

- vi. Introduction, Executive Summary, Additional topics, or Appendix

**ACTION ITEM:** The group will review the FAQ document and provide changes to Laura by 3:00 pm January 5<sup>th</sup>.

**ACTION ITEM:** Laura will compile the changes and send to the group for review January 7<sup>th</sup>.

## **5. Other Items**

### **6. Next Meeting(s)**

*a. Face-to-Face Thursday January 15, 2009 1:00 pm – 4:00 pm*

*b. Face-to-Face Friday January 16, 2009 8:00 am – 11:30 am*

The below calls have not been scheduled yet:

*c. Conference Call January 27, 2008 8:30 am – 11:30 am CT*

*d. Conference Call February 10, 2008 8:30 am – 11:30 am CT*

### **7. Adjourn**

The meeting was adjourned by Laura at 10:25 am.

**AGENDA 4**

**New Business**

- a. *PRC-006-MRO-01 Draft 1 v9 Review*
  - i. Compliance Section
- b. *FAQ Document Draft 1 v2 Review*
  - i. Questions/Answers
  - ii. Definition for significant changes (R3).
  - iii. Definition for cumulatively (R4).
  - iv. Definition for characteristics (R5).
  - v. Other definitions or questions
  - vi. Introduction, Executive Summary, Additional topics, or Appendix
- c. *Other*
  - i. Questions for first round of commenting

**AGENDA 5**

**Other Items**

**AGENDA 6**

**Next Meeting(s)**

These calls are tentative:

- c. Conference Call January 27, 2008 8:30 am – 11:30 am CT*
- d. Conference Call February 3, 2008 8:30 am – 11:30 am CT*
- e. Conference Call February 17, 2008 8:30 am – 11:30 am CT*

**AGENDA 7**

**Adjourn**