

Agenda
MRO UFLS Standard Drafting Team
December 16, 2008 – 8:30 AM to 11:30 AM CDT
Conference Call

1. Call to Order

- a. *Review Antitrust and Confidentiality guidelines*
- b. *Agenda Revisions*

2. Reports

- a. *Action Items*
 - i. Develop and distribute a Draft 1 v8 (including proposed M9-M14) on 12/9/08 – Mike Brytowski
 - ii. Start and distribute a Draft 1 v1 FAQ document by 12/9/08 – Chuck Lawrence
 - iii. Planning Coordinator feedback on Draft 1 – Laura Elsenpeter
 - Manitoba Hydro's comments
- b. *NERC UFLS Drafting Team Update – Larry Brusseau*

3. Old Business

- a. *Approve Meeting Notes of December 2, 2008 Meeting*

4. New Business

- a. *PRC-006-MRO-01 Draft 1 v8 Review*
 - i. Measures (M1-M14)
 - ii. Requirements
 - Use of "consider" in R1
 - Remove R2? Or add similar requirements after R4 and R7?
 - How might R10 & R11 be removed, if they become covered by NERC PRC-024?
 - iii. Compliance Section
 - Should there be a waiver process?
- b. *Schedule conference calls for after the face-to-face meeting*
- c. *FAQ Document Draft 1 v1 Review*
 - i. Questions/Answers
 - ii. Definition for significant changes (R3).
 - iii. Definition for cumulatively (R4).
 - iv. Definition for characteristics (R5).
 - v. Other definitions or questions
 - vi. Introduction, Executive Summary, Additional topics, or Appendix

5. Other Items

6. Next Meeting(s)

- a. *Face-to-Face Thursday January 15, 2009 1:00 pm – 4:00 pm*
- b. *Face-to-Face Friday January 16, 2009 8:00 am – 11:30 am*



Tentative calls that have not been scheduled yet:

- c. *Conference Call January 27, 2008 8:30 am – 11:30 am CT*
- d. *Conference Call February 10, 2008 8:30 am – 11:30 am CT*

7. Adjourn

AGENDA 1

Call to Order

a. Review Antitrust and Confidentiality guidelines

Standards of Conduct Reminder:

FERC Standards of Conduct prohibit MRO staff, committee, subcommittee and task force members from sharing non-public transmission sensitive information with anyone who is either an affiliate merchant or could be a conduit of information to an affiliate merchant.

Anti-trust Reminder:

Participants in Midwest Reliability Organization meeting activities must refrain from the following when acting in their capacity as participants in Midwest Reliability Organization activities (i.e. meetings, conference calls, and informal discussions):

- Discussions involving pricing information; and
- Discussions of a participants marketing strategies; and
- Discussions regarding how customers and geographical areas are to be divided among competitors; and
- Discussions concerning the exclusion of competitors from markets; and
- Discussions concerning boycotting or group refusals to deal with competitors, vendors, or suppliers.

b. Agenda Revisions

AGENDA 2

Reports

a. Action Items

- i. Develop and distribute a Draft 1 v8 (including proposed M9-M14) on 12/9/08 – Mike Brytowski
- ii. Start and distribute a Draft 1 v1 FAQ document by 12/9/08 – Chuck Lawrence
- iii. Planning Coordinator feedback on Draft 1 – Laura Elsenpeter
 - Manitoba Hydro's comments

b. NERC UFLS Drafting Team Update – Larry Brusseau

AGENDA 3

Old Business

Approve Meeting Notes of December 2, 2008 Meeting

1. Call to Order

The meeting was called to order by Mike at 8:30 am.

Present: Charles Lawrence, ATC Richa Singhal, GRE
Eric Ruskamp, LES Geoff Fecske, MDU
Carol Gerou, MP Anthony Jablonski, RFC
Neil Hermus, WPS Jim Haigh, WAPA

Mike Brytowski, MRO Shel Berg, MRO

- a. *Review Antitrust and Confidentiality guidelines*
Chuck reviewed the antitrust and confidentiality guidelines
- b. *Agenda Revisions*
Carol added comments about the VSLs.

2. Reports

a. *Action Items*

- i. Develop and Distribute VSLs 9-14 – Laura Elsenpeter

Laura distributed version 8 of the standard with updated VSLs on November 24th.

- ii. Submission of suggested changes for the VSLs by the group – Laura Elsenpeter

Carol submitted comments and they were reviewed today.

- iii. Does R11 line up with PRC-024? – Bob Millard

This item will be moved to the next call.

- iv. Outlook meeting invitation for the face to face meeting – Laura Elsenpeter

Jo Anne sent out the updated face to face meeting information on November 20th.

b. *NERC UFLS Drafting Team Update – Larry Brusseau*

Larry was not available to provide a report at the time.

3. Old Business

- a. *Approve Meeting Notes of November 3, 2008 Meeting*
The notes were approved.

4. New Business

a. Violation Severity Levels

- i. Line-by-line evaluation – VSLs 9-14

The group reviewed and completed the VSLs with the exception of R4.2 & R4.3 (See standard). The group changed the formatting to Landscape for easier viewing.

b. PRC-006-MRO-01 Draft 1 v7 Review

The group developed R4.2, R4.3 and R12 (small Distribution Provider exemption). There were also some small wording changes to Version 7. (see redline V7 to V8)

- i. Identify and discuss key concerns and issues
- Requirements 9 & 10 need work – Laura Elsenpeter

The group revised the requirements to match the standards

- ii. Measures

The group developed measures 1-8.

ACTION ITEM: MRO Staff will develop measures 9-14 and distribute to the group by COB 12/9

c. Reference and FAQ documents, as time permits

- i. Carol suggested adding a Frequently Asked Questions (FAQ) document.

ACTION ITEM: Chuck and Carol will develop first draft and send to MRO staff for review by 12/9.

- ii. Suggest adding what significant changes are to the reference document. (R3)

This item will be included in the FAQ document.

- iii. Should there be a waiver process?
iv. Define cumulatively (R4) in the reference document.

This item will be included in the FAQ document.

5. Other Items

Does R11 line up with PRC-024-02?

ACTION ITEM: MRO Staff will consult with Bob Millard on this question.

The DT wanted to know if there was any feedback from the Planning Coordinators. None received at this time

6. Next Meeting(s)

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b. Face-to-Face Thursday January 15, 2009 1:00 pm – 4:00 pm
c. Face-to-Face Friday January 16, 2009 8:00 am – 11:30 am

The below calls have not been scheduled yet:

- d. Conference Call January 27, 2008 8:30 am – 11:30 am CT*

e. Conference Call February 10, 2008 8:30 am – 11:30 am CT

7. Adjourn

The meeting was adjourned by Mike at 11:30 am.

AGENDA 4

New Business

- a. *PRC-006-MRO-01 Draft 1 v8 Review*
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AGENDA 5

Other Items

AGENDA 6

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AGENDA 7

Adjourn