

**MINUTES**  
**MIDWEST RELIABILITY ORGANIZATION**  
**Meeting of Transmission Assessment Subcommittee**

Radisson Hotel, Duluth, MN  
August 27, 2008 – 8:00 AM – 12:00 PM

**1. Call to Order**

Chairman Zhu called the meeting of the Midwest Reliability Organization (MRO) Transmission Assessment Subcommittee (TAS) to order at 8:10 am.

**2. Determination of Quorum**

The following members and guests were present or as designated:

<b>TAS Members Present:</b>	
Wenchun Zhu, ATC, TAS Chairperson	Brian Brownlow, NPPD
Terry Torgerson, DPC, TAS Vice Chair	Dale Catherall, ITC (by phone)
David Diakiw, MHEB	Zhixin (Lee) Miao, MISO Liaison
Peter Schommer, MP	Andrew Lucero, TAS Secretary
Dan Belk, WAPA	Jeff Hart, MEC (by phone)
Jason Weiers, OTP	Dave Kempf, GRE
<b>TAS Members Not Present:</b>	
Jay Caspary, SPP Liaison	Pete Koegel, PAC Liaison
Adam Flink Alternate TAS Secretary	Dennis Kimm, PAC Liaison
Jeff Smedley, OPPD	Ray Mason, RFC Liaison
Wayne Guttormson, SPC	John Seidel, Alternate TAS Secretary
<b>Guests:</b>	
Salva Andiappan, MRO	Hoa Nguyen, MDU

**3. Standards of Conduct and Anti-Trust Guidelines**

Chairman Zhu reviewed the MRO guidelines.

**4. MRO Guideline for NERC PRC-014 (Joint PRS/TAS Meeting)**

A considerable discussion took place regarding MRO Guidelines for PRC-014 as well as some for PRC-012. It was agreed that the existing SPS review group would review new SPS as well as existing ones. The SPSRT has three or four SPS to review yet this year and will try to review one SPS per month for next year, as there are 12 and they are authorized to draft any member of the TAS to aid in review process. There will be a standing agenda item in the TAS Meetings where in the reviewed SPS will be presented to the group. At the first TAS meeting of 2009, it will be decided if the SPSRT needs additional or new members.

The group also reviewed the draft process flowchart for reviewing the existing SPS, which was put together by the MRO staff. The group suggested adding one block in the flowchart that requests TAS/PRS approval of the SPSRT's review.

A discussion of potential meeting times to review the draft Winter Assessment ensued and meeting times have since been agreed by the group.

Break at 9:37 AM

Reconvened at 10:01 AM

**Action Items:**

- a. Andrew L. will copy the PRS for these minutes.
- b. Dan J. should add the TAS/PRS approval to the PRC-012 process flowchart for existing SPS.
- c. Andrew L. is to check with John S. regarding the RFC SPS Review Coordination Plan.
- d. Brian B. will give input on the SPS performance analysis from a stability view point.
- e. Hoa N. noted that the TAS had lost a member and asked for suggested replacements. Laurie Gregg and Paul Crist were suggested as a contact from LES. Hoa will take it up with the RAC.

**5. Consent Agenda**

There were no additions to the agenda.

**6. Approve Minutes of the June 12, 2008 Meeting**

*Upon Motion duly made by Terry T and seconded by Peter S., the TAS approved the June 12, 2008 minutes with the agreed to changes.*

**7. NERC 2008/2009 Winter Assessment Update**

Salva A. stated that the NERC 2008-09 Winter Assessment Requests is being worked on and that a draft of the report will be complete by he and John S. for TAS review by the set meeting date. The MRO will send out a conference call meeting notice.

**8. RAC Update**

Hoa N. gave an excellent up date of the RAC activities, details of which can be seen in the RAC minutes posted on the MRO web site. He thanked the group for all of its hard work.

**9. ERAG Update**

Salva A. stated that a Western Group was up and running and working on 2008/2009 Winter Assessment. They will have study results by Sept. 5<sup>th</sup>. They are on schedule and will repeat the work in mid October. It was agreed that the 2007 series cases would be used for interregional transfers, that a new contingency file would be used for the 2008-09 Winter Assessment and that, as in the past, Canada and the Dakota's would be left out of the study.

**10. MRO Contingency Files Status Update**

Salva A. gave an update as to the status of the contingency files. A general discussion of contingencies ensued. Dave Kempf indicated that a MN state wide single contingency file would be worked on.

**11. Other Business:**

None.

**12. Next Meetings:**

The next meeting will be on October 14, 2008, 9:00 am – 3:00 pm, Site TBD, with intermediate conference calls to review the Winter Assessment which is due by the end of September.

**13. Adjourn**

*Upon Motion duly made by Dan B. and seconded by David D. and unanimously approved by the TAS the meeting was adjourned at approximately 11:30 am.*

Prepared and submitted by:  
Andrew Lucero, TAS Sec.