

**MINUTES**  
**MIDWEST RELIABILITY ORGANIZATION**  
**Meeting of Transmission Assessment Subcommittee**  
 Holiday Inn Select, Bloomington, MN  
 October 14, 2008 – 12:00 PM to 4:00 PM

1. **Call to Order**

Chairman Zhu called the meeting of the Midwest Reliability Organization (MRO) Transmission Assessment Subcommittee (TAS) to order at 12:03 PM.

2. **Determination of Quorum**

The following members and guests were present or as designated:

<b>TAS Members Present:</b>	
Wenchun Zhu, ATC, TAS Chairperson	Brian Brownlow, NPPD
Terry Torgerson, DPC, TAS Vice Chair	Dale Catherall, ITC (by phone)
David Diakiw, MHEB	Jason Weiers, OTP
Dave Kempf, GRE	Andrew Lucero, TAS Secretary
Dan Belk, WAPA	John Seidel, Alternate TAS Secretary
<b>TAS Members Not Present:</b>	
Wayne Guttormson, SPC	Jay Caspary, SPP Liaison
Adam Flink Alternate TAS Secretary	Dennis Kimm, PAC Liaison
Peter Schommer, MP	Pete Koegel, PAC Liaison
Jeff Hart, MEC	Ray Mason, RFC Liaison
	Zhixin (Lee) Miao, MISO Liaison
<b>Guests:</b>	
Dan Jesberg, MRO	

3. **Standards of Conduct and Anti-Trust Guidelines**

Chairman Zhu reviewed the Standards of Conduct and Anti-Trust guidelines with the group.

4. **Consent Agenda**

a. **Approve Minutes of the August 27, 2008 Meeting**

*Upon Motion duly made by Brian B. and seconded by David D., the TAS approved the August 27, 2008 minutes with the agreed to changes.*

b. **Agenda Additions**

- i. MRO Contingency files Status
- ii. Minnesota Transmission Assessment and Compliance Team

**5. MRO Guideline for NERC PRC-012**

Brian B. reviewed the latest draft of PRC-012 with the group, on screen, editing the document with the TAS suggested changes. With the new changes accepted by the TAS, the document will be presented at the upcoming joint TAS/PRS conference call webcast, on Friday, October 17<sup>th</sup> for final edits. Once the two groups reach consensus and the document is deemed to be complete, the MRO staff will give it one last review for grammar, continuity consistency and readability, prior to presenting it to the RAC, if necessary.

**6. SPS Review Team Update**

A brief update was given on the Langdon, Ramsey, and Wien SPSs. Then a general discussion was held regarding some possible refinements to the SPS log for both new and existing SPSs. The group had a number of suggestion for improvement of the SPS log. The group was reminded that Sask Power was not a MAPP member and is its own planning authority and the MAPP TOS has its own SPS review dates. The suggested changes were as follows:

- a. It was felt that the SPS log for existing SPSs should be reviewed by both the TAS and PRS, placing emphasis on the remaining 2008 and early 2009 SPSs needing review.
- b. It was also felt that the review dates should be “levelized”, that is, spread out over time so as not to have them bunched up into a short time period.
- c. The SPS review dates should, as much as possible, be coordinated with neighboring planning authorities.
- d. The most recent SPS review dates for MAIN, MAPP and Sask Power should be sought.
- e. The SPS log should have the latest MRO review dates.
- f. The TAS/PRS review dates should align with MAPP review dates.

**Action Items:**

- a. Dan J. is to incorporate/implement the above suggestions.
- b. Dan J. will send out, to the TOs, an updated SPS review date log with a copy to those TAS and PRS members whose companies receive the log.
- c. Dave D. will contact Sask Power and get their review dates for Dan J.

**7. NERC 2008/2009 Winter Assessment Update**

John S. gave a brief update as to the status of the winter assessment. It was essentially complete, through the RAC and on it way to NERC.

**8. MRO Contingency Files Status Update**

A general discussion of contingencies was led by John S. He stated that Salva A. compiles a list of the contingency. This list needs to be reviewed by the TAS for completeness and accuracy. MAPP, as the registered planning authority, needs to take ownership of the contingency files and also needs to approve it through the TRAWG, the planning authority of MAPP. Dave Kempf indicated that a MN state wide single contingency file would be worked on.

**Action Items:**

a. John S. is to send a copy of the contingency files to all five planning authorities.

9. **Other Business:**

Minnesota Transmission Assessment and Compliance Team: The Minnesota companies, XCEL, GRE, MP, OTP, SMMPA, DPC and MPC are putting this team together to make certain that these Minnesota companies are compliant with TPL 001 thru 004. This is presently being done by the MAPP TRAWG. With several of the afore mentioned companies leaving MAPP and with some of the remaining likely to leave MAPP at some time in the near future, it is important to maintain continuity relative to compliance.

10. **Next Meetings:**

The next meeting will be on January 27, 2009, 9:00 am – 3:00 pm, Site TBD, with intermediate conference call(s) if needed.

11. **Adjourn**

*Upon Motion duly made by Brian B. and seconded by Terry T. and unanimously approved by the TAS the meeting was adjourned at approximately 4:58 PM.*

Prepared and submitted by:  
Andrew Lucero, TAS Sec.