



October 3, 2008

**Transmission Assessment Subcommittee**

**Subject:** October 14, 2008 Transmission Assessment Subcommittee Meeting Agenda

Dear Subcommittee Members:

The Transmission Assessment Subcommittee is scheduled to meet October 14, 2008. The meeting will begin at 11:00AM with lunch being served immediately and the meeting to follow beginning at 12:00PM. The meeting agenda is attached.

The meeting will be held at the Holiday Inn Select Minneapolis/St. Paul Airport Hotel located at 3 Appletree Square (I-494 & 34<sup>th</sup> Avenue South), Bloomington, MN. If you require overnight accommodations please contact the hotel directly at (952) 854-9000 and ask for the MRO rate of \$103/night + tax.

If you have any questions regarding this meeting, please contact Jo Anne McNabb via email at [ja.mcnabb@midwestreliability.org](mailto:ja.mcnabb@midwestreliability.org) or via telephone at (651) 855-1730.

Regards,

Wenchun Zhu, Chair  
Transmission Assessment Subcommittee

/s/

WZ:jm

Attachment



**AGENDA**  
**MIDWEST RELIABILITY ORGANIZATION**  
**Transmission Assessment Subcommittee**  
Holiday Inn Select  
Bloomington MN  
October 14, 2008, 12:00 noon – 4:00 pm

1. **Call to Order--Wenchun Zhu**
2. **Determination of Quorum--Andrew Lucero**
3. **Standards of Conduct and Anti-Trust Guidelines—Wenchun Zhu**
4. **Consent Agenda--Wenchun Zhu**
  - a. Approve Meeting Minutes from August 26 and 27, 2008. (attachment-1: draft meeting minutes)
  - b. Agenda Additions
5. **PRC-012 MRO procedure draft**
  - a. Latest drafts of PRC-012 and -014 MRO procedures from Brian (attachements-2, 3)
6. **SPS Review Team status update—Terry Torgerson, David Diakiw & Wayne Guttormson** (attachment-4: updated SPS review log file from Dan; other presentation materials from the SPSRT members if any)
7. **NERC 2008/09 winter assessment update - John Seidel**
8. **RAC update – John Seidel**
9. **Other Business--All**
10. **Next Meeting**
11. **Adjourn**

**Agenda 1.**  
**Call to Order**

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**Agenda 2.**  
**Determination of Quorum**

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**Transmission Assessment Subcommittee**  
2008 Roster

<b>Name</b>	<b>Sector</b>	<b>Company</b>
David Diakiw	Canada	Manitoba Hydro
Wayne Guttormson	Canada	Saskatchewan Power
Dan Belk	Dakotas	Western Area Power Administration
Jason Weiers	Dakotas	
Dale Catherall	Iowa	ITC Midwest
Jeff Hart	Iowa	MidAmerican Energy Company
Dave Kempf	Minnesota	Great River Energy
Peter Schommer	Minnesota	Minnesota Power
Brian Brownlow	Nebraska	Nebraska Public Power District
Open	Nebraska	Omaha Public Power District
Wenchun Zhu, Chair	Wisconsin/Michigan	American Transmission Company
Terry Torgerson, V Chair	Wisconsin	Dairyland Power Cooperative
Zhixin Miao	MISO Liaison	Midwest ISO
Dennis Kimm	PAC Liaison	MidAmerican Energy Company
Peter Koegel	PAC Liaison	MAPPCOR
Ray Mason	RFC Liaison	ReliabilityFirst Corporation
Jay Caspary	SPP Liaison	Southwest Power Pool
Andrew Lucero	Secretary	
John Seidel	Alternate Secretary	
Adam Flink	Alternate Secretary	

**Agenda 3.**  
**Standards of Conduct and Anti-Trust Guidelines**

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## Standards of Conduct

FERC Standards of Conduct prohibit MRO staff, committee, subcommittee and task force members from sharing non-public transmission sensitive information with anyone who is either an affiliate merchant or could be a conduit of information to an affiliate merchant.

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## Anti-Trust Reminder

Participants in Midwest Reliability Organization meeting activities must refrain from the following when acting in their capacity as participants in Midwest Reliability Organization activities (i.e. meetings, conference calls, and informal discussions):

- Discussions involving pricing information; and
- Discussions of a participant's marketing strategies; and
- Discussions regarding how customers and geographical areas are to be divided among competitors; and
- Discussions concerning the exclusion of competitors from markets; and
- Discussions concerning boycotting or group refusals to deal with competitors, vendors, or suppliers.

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**Agenda 4.a.**  
**Consent Agenda**  
*Approve Meeting Minutes of August 27-28, 2008*

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**DRAFT MINUTES**  
**MIDWEST RELIABILITY ORGANIZATION**  
**Meeting of Transmission Assessment Subcommittee**  
Radisson Hotel, Duluth, MN  
August 27, 2008 – 8:00 AM – 12:00 PM

**1. Call to Order**

Chairman Zhu called the meeting of the Midwest Reliability Organization (MRO) Transmission Assessment Subcommittee (TAS) to order at 8:10 am.

**2. Determination of Quorum**

The following members and guests were present or as designated:

<b>TAS Members Present:</b>	
Wenchun Zhu, ATC, TAS Chairperson	Brian Brownlow, NPPD
Terry Torgerson, DPC, TAS Vice Chair	Dale Catherall, ITC (by phone)
David Diakiw, MHEB	Zhixin (Lee) Miao, MISO Liaison
Peter Schommer, MP	Andrew Lucero, TAS Secretary
Dan Belk, WAPA	Jeff Hart, MEC (by phone)
Jason Weires, OTP	Dave Kempf, GRE
<b>TAS Members Not Present:</b>	
Jay Caspary, SPP Liaison	Pete Koegel, PAC Liaison
Adam Flink Alternate TAS Secretary	Dennis Kimm, PAC Liaison
Jeff Smedley, OPPD	Ray Mason, RFC Liaison
Wayne Guttormson, SPC	John Seidel, Alternate TAS Secretary
<b>Guests:</b>	
Salva Andiappan, MRO	Hoa Nguyen, MDU

**3. Standards of Conduct and Anti-Trust Guidelines**

Chairman Zhu reviewed the MRO guidelines.

**4. MRO Guideline for NERC PRC-014 (Joint PRS/TAS Meeting)**

A considerable discussion took place regarding MRO Guidelines for PRC-014 as well as some for PRC-012. It was agreed that the existing SPS review group would review new SPS as well as existing ones. The SPSRT has three or four SPS to review yet this year and will try to review one SPS per month for next year, as there are 12 and they are authorized to draft any member of the TAS to aid in review process. There will be a standing agenda item in the TAS Meetings where in the reviewed SPS will be

presented to the group. At the first TAS meeting of 2009, it will be decided if the SPSRT needs additional or new members.

The group also reviewed the draft process flowchart for reviewing the existing SPS, which was put together by the MRO staff. The group suggested adding one block in the flowchart that requests TAS/PRS approval of the SPSRT's review.

A discussion of potential meeting times to review the draft Winter Assessment ensued and meeting times have since been agreed by the group.

Break at 9:37 AM

Reconvened at 10:01 AM

***Action Items:***

- a. Andrew L. will copy the PRS for these minutes.
- b. Dan J. should add the TAS/PRS approval to the PRC-012 process flowchart for existing SPS.
- c. Andrew L. is to check with John S. regarding the RFC SPS Review Coordination Plan.
- d. Brian B. will give input on the SPS performance analysis from a stability view point and Terry T. and David D. will give input from a steady state view point.
- e. Hoa N. noted that the TAS had lost a member and asked for suggested replacements. Lori Gray and Paul Crist were suggested. Hoa will take it up with the RAC.

**5. Consent Agenda**

There were no additions to the agenda.

**6. Approve Minutes of the June 12, 2008 Meeting**

*Upon Motion duly made by Terry T and seconded by Peter S., the TAS approved the June 12, 2008 minutes with the agreed to changes.*

**7. NERC 2008/2009 Winter Assessment Update**

Salva A. stated that the NERC 2008-09 Winter Assessment Requests is being worked on and that a draft of the report will be complete by he and John S. for TAS review by the set meeting date. The MRO will send out a conference call meeting notice.

**8. RAC Update**

Hoa N. gave an excellent up date of the RAC activities, details of which can be seen in the RAC minutes posted on the MRO web site. He thanked the group for all of its hard work.

**9. ERAG Update**

Salva A. stated that a Western Group was up and running and working on 2008/2009 Winter Assessment. They will have study results by Sept. 5<sup>th</sup>. They are on schedule and will repeat the work in mid October. It was agreed that the 2007 series cases would be used for interregional transfers, that a new contingency file would be used for the 2008-09 Winter Assessment and that, as in the past, Canada and the Dakota's would be left out of the study.

**10. MRO Contingency Files Status Update**

Salva A. gave an update as to the status of the contingency files. A general discussion of contingencies ensued. Dave Kempf indicated that a MN state wide single contingency file would be worked on.

**11. Other Business:**

None.

**12. Next Meetings:**

The next meeting will be on October 14, 2008, 9:00 am – 3:00 pm, Site TBD, with intermediate conference calls to review the Winter Assessment which is due by the end of September.

**13. Adjourn**

*Upon Motion duly made by Dan B. and seconded by David D. and unanimously approved by the TAS the meeting was adjourned at approximately 11:30 am.*

Prepared and submitted by:  
Andrew Lucero, TAS Sec.

**Agenda 5.**  
**PRC-012 MRO Procedure Draft**

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**Agenda 6.**  
**SPS Review Team Status Update**

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**Agenda 7.**  
**NERC 2008/09 Winter Assessment Update**

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**Agenda 8.  
RAC Update**

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**Agenda 9.**  
**Other Business**

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**Agenda 10.  
Next Meeting**

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**Agenda 11.  
Adjourn**

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