

DRAFT MEETING MINUTES
MIDWEST RELIABILITY ORGANIZATION
Model Building Subcommittee
Conference Call
December 6th, 2007 – 9:00 AM – 12:00 PM

1. Call to Order

Chair Burbach called the meeting to order at 9:00 am

2. Determination of Quorum

The following members and guests were present:

Members Present:

Alan Burbach, LES, Chairman	Hamish Wong, WPS
Adam Flink, MRO, Secretary	Holli Krizek, WAPA
Gerry Lane, MH	Dustin Betz, NPPD
Kristian Samoila, SPC	Dan Custer, MEC, Vice Chair
Kerry Marinan, ATC	Wayne Haidle, BEPC

Members Absent:

Rao Konidena, MISO Liaison	Wayne Roelofs, GRE
Dan Jesberg, MRO, Alt. Secretary	Srinivas Vemuri, XEL
Abul Shuvo, ALTW	Dan Burns, CIPCo, RTC Liaison

Guests:

Monte Kramer, ALTW	Lynn Dong, MISO
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3. Standards of Conduct and Anti-Trust Guidelines

Chair Burbach reviewed the Standards of Conduct and Anti-Trust Guidelines

4. Consent Agenda

a. Approve Meeting Minutes from October 17th, 2007

Upon motion duly made by Gerry Lane and seconded by Wayne Haidle, the MBS approved the minutes as amended.

5. Data Request for the MRO 2008 Series Models

a. Review and approve data request cover letter

The group made several changes to the Data Request Package and Cover Letter.

Upon motion duly made by Gerry Lane and seconded by Dan Custer, the MBS approved the 2008 Model Series Data Request Package and Cover Letter for distribution to the data reps.

6. MRO Model Building Procedural Manual

a. The following statement was used for both the spring and fall models:

"Summer or appropriate equipment ratings should be used." This is consistent with the MMWG manual, but we've discussed using winter ratings for spring and summer ratings for fall based on the seasons on May - October for summer and November - April for winter. What is the MBS position? See pages 16 & 17.

The MBS decided to use summer ratings for all spring peak and fall peak models in accordance with the planning practice of using the most conservative ratings.

b. Should the 'X' in the future generator name be retained?

The MBS decided to retain the previous practice of using 'X' in the future generator name.

- c. *The new bus name has twelve characters. Comments? Keep the bus voltage code?*

The MBS decided to take no action regarding bus name length. Data reps will be free to lengthen bus names as they wish, however the MBS will not require them to do so.

- d. *Should we eliminate the references to the OASIS numbers for transactions? Did most of these comments originate from the link to the OASIS database in the OATI process?*

The MBS decided to leave the OASIS references in the manual.

- e. *Which appendices should be kept?*

A: *Compliance*

B: *System Codes*

C: *Typical Parameters:*

D: *Power Flow Model Guidelines*

E: *Model Solution Parameters*

F: *MRO Inter Regional Tie Line Listing*

G: *Schedule*

H: *User Models*

The MBS decided to remove appendices A (Compliance), F (Tie Line Listing) and G (Schedule)

- f. *Review and approve any changes to this manual*

Upon motion duly made by Gerry Lane and seconded by Kerry Marinan, the MBS approved the MRO Model Building Manual for distribution with the 2008 Model Building Data Request.

Action items for future meeting:

- Review multi-section lines policy
- Update user model listing

7. Review new Transaction Workbooks

- a. *Approve Transaction Workbooks for use in 2008 series.*

Alan Burbach and Adam Flink presented a new Transaction Workbook to the MBS. The MBS did not find any major problems with the Workbook and decided to distribute it with the Data Request.

Action Item: Adam Flink to draft instructions for the data reps to use this workbook for submitting transaction data.

8. Other Business

- *What is our position regarding the solution options of VAR LIMITS (set automatically or set immediately)?*

Not covered

- *The data request must be clear to each submitter that their profile and device files must come from "solved" models. Basically, the previous MRO set. The MBS should setup which previous Final models should be used to create profile and devices for the new set.*

Generally there should be a one to one correspondence.

Not covered

- *Benchmarking document – to be approved at the next face to face meeting. (March 2008)*

No action needed

- *Naming convention for CA/BA*

The MBS decided that all documents should be updated to reflect NERC compliant naming conventions.

- *MBS endorsement of renumbered MOD base case for use in 08 series*

The MBS has reviewed this case and a few members have submitted corrections to it. These corrections will be made and the case will be used as the MOD base case for the 2008 series.

9. Next meeting

a. MBS (tentative meeting dates)

- March 18
- May 21
- July 22
- October 28

10. Adjourn

Upon motion duly made by Gerry Lane and seconded by Dan Custer, the meeting was adjourned.

Agenda Item 2: Determination of Quorum

MRO Model Building Subcommittee Roster

Name	Geographic Area	Mailing Address	Phone/Fax	E-mail Address
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